

ST. STEPHEN'S & ST. AGNES SCHOOL

Living Our Mission

To help our students succeed in a complex and changing world, we seek to inspire a passion for learning, an enthusiasm for athletic and artistic endeavor, a striving for excellence, a celebration of diversity and a commitment to service. Our mission is to pursue goodness as well as knowledge and to honor the unique value of each of our members as a child of God in a caring community.

**APPLICATION
FOR THE
2012-2013 SCHOOL YEAR**

GRADES JK-5

The Admission Office

Application Mailing Address:

400 Fontaine Street

Alexandria, Virginia 22302

Grades JK-5 : Tel 703-212-2705

Admission Fax: 703-838-0032

www.sssas.org

HOW TO APPLY

Your Application Checklist

Come and visit us

Please call to make an appointment for a tour and visit with an Admission Director.

Submit the Application

Submit your child's application and fee.
The application deadline is **January 12, 2012**.

Schedule the testing

Results of individual testing (WPPSI-III or WISC-IV) must be received in our office by **January 31, 2012**. (A parent needs to schedule this test.)

Submit the recommendation forms to teachers

After December 1, submit the Confidential Teacher Recommendation forms to your child's teachers. Completed teacher recommendations must be received in our office by **January 12, 2012**.

*Grades JK-1 submit one form to be **completed by your child's current teacher**

*Grades 2-5 submit two forms (**one of which must be completed by your child's current core teacher**)

In addition, please sign the top portion and provide teachers with stamped envelopes addressed to: SSSAS, Admission Office, 400 Fontaine Street, Alexandria, Virginia 22302

Submit the Parent Request for Release of Academic Records (required for ALL applicants)

After December 1, submit the Release of Records Form to your child's school Guidance Counselor, Principal or Director, requesting the release of school records. Records must be received in our office by **January 12, 2012**.

Mark your calendar

Mark the dates on your calendar for Admission testing in December or January (see Admission Testing information).

SSSAS LOWER SCHOOL ADMISSION PROCESS

Part I: Tour and Meet with Admission Director

Applicants for Grades JK – K

Tour the Lower School Campus

- October through December, small group tours are provided for parents. (Due to limited space, we regret that we are unable to include children on this tour.)
- Meet and hear from Lower School Division Directors.
- Call 703-212-2705 to reserve a place.

Meet with an Admission Director

- In addition to touring, parents should schedule an individual meeting with an Admission Director.
- This meeting provides an opportunity to learn more about the school as it specifically relates to your child.
- Call 703-212-2705 to set up an appointment.

Applicants for Grades 1 – 5

- Tour the Lower School Campus and Meet with an Admission Director
- October through January, individual family tours are provided.
 - Students considering Grades 3 -5 are encouraged to join the tour.
 - Students considering Grades 1 -2 are welcome.
- Each tour is followed by personal meeting with an Admission Director.
 - This meeting provides an opportunity to learn more about the school as it specifically relates to your child.
- Call 703-212-2705 to set up an individual appointment.

Part II: Admission Testing

All Lower School applicants must complete **BOTH** an individual and a group session.

Schedule Individual Testing (WPPSI-III or WISC-IV)

Parents arrange for testing by calling one of the testers listed below. Although we are unable to endorse any particular agency or individual, the following testers provide admission testing for many area schools:

Diane D. Goebes, Ph.D.
Licensed Clinical Psychologist
Testing at SSSAS
Tel: 703-969-9869
WPPSI-III \$350; WISC-IV \$400

Jean Baldwin
N.W. Washington D.C.
Tel: 202-363-0513
WPPSI-III \$400; WISC-IV \$400

Assessment Associates
Testing at SSSAS and in Maryland
7013-A Brookville Road
Chevy Chase, MD 20815
Tel: 301-951-5666
WPPSI-III \$395; WISC-IV \$415

Traci R. Miller, Ph.D.
Licensed Clinical Psychologist
805 Cameron Street
Alexandria, VA 22314
Tel: 703-967-5852
WPPSI-III \$300; WISC-IV \$300

Isabelle Blackwood-Ellis
Psychological & Educational Associates
7826 Eastern Avenue, N.W., Suite 325
Washington D.C. 20012
Tel: 202-726-6062, Ext. 4
WPPSI-III \$375; WISC-IV \$375

Dr. Karen Larson & Associates, LLC
1225 Martha Curtis Drive, Suite 2
Alexandria, VA 22302
Tel: 703-443-1599
WPPSI-III \$ 350; WISC-IV \$350

Amy Fortney Parks, MA, LPC-R
Tel: 703-919-2021
WPPSI-III \$325; WISC-IV \$350

Group Testing

Applicants for Grades JK – 1

- Your child will be invited to a school visit at SSSAS. The school visit is an opportunity for children to work with teachers and to interact informally with peers in a classroom setting.
- School visits will be held on Saturday, December 3, 2011 and Saturday, January 7, 2012.
- Parents of applicants will be notified by email of the specific date and time for their child's school visit.
- An application must be received prior to attending the school visit.

Applicants for Grades 2-5

- Your child will be invited to take an achievement test on Saturday, January 21, 2012 at SSSAS.
- The test includes assessments in math, reading comprehension, and writing.
- Parents of applicants will be notified by email of the specific time of their child's test.
- An application must be received prior to testing.

If your child is applying to other schools, St. Stephen's & St. Agnes has an agreement with the following schools to share standardized test results: Alexandria Country Day School, Beauvoir, Browne, Bullis, Burgundy Farm, Capitol Hill Day, Congressional, Flint Hill, Georgetown Day, Holton Arms, Langley, Maret, McLean, National Cathedral, National Presbyterian, Norwood, Potomac, St. Patrick's, Sandy Spring Friend's School, Sheridan, Sidwell Friends, Stone Ridge, Washington Episcopal, and Woods Academy.



ST. STEPHEN'S & ST. AGNES SCHOOL - APPLICATION FOR ADMISSION
GRADES JUNIOR KINDERGARTEN THROUGH FIFTH

Please print or type. Return the completed application to the Admission Office along with the non-refundable application fee of \$70.00. If you have questions, please call 703-212-2705.

Mailing Address: St. Stephen's & St. Agnes School, Admission Office, 400 Fontaine Street, Alexandria, Virginia 22302.

• APPLICANT INFORMATION

Name _____ Date of Birth _____ M F
Last First Middle

Name used in school _____ Current Grade _____ Applying for Grade: _____

• PARENT INFORMATION

Parent _____
Full name (include title: Mr., Mrs., Ms., Dr., Capt., etc.)

Parent _____
Full name (include title: Mr., Mrs., Ms., Dr., Capt., etc.)

Address _____

Address _____

Home Telephone (_____) _____

Home Telephone (_____) _____

Parent Cell (_____) _____

Parent Cell (_____) _____

Email _____

Email _____

Occupation & Position _____

Occupation & Position _____

Name of Firm _____

Name of Firm _____

Address _____

Address _____

Work Telephone (_____) _____

Work Telephone (_____) _____

Religious Affiliation _____

Religious Affiliation _____

Education _____
(schools, degrees, dates)

Education _____
(schools, degrees, dates)

If divorced or separated, custodial parent _____

To whom should the decision letter be sent? _____

• OTHER CHILDREN IN FAMILY:

Name _____ Date of Birth _____ School or College _____

Name _____ Date of Birth _____ School or College _____

Name _____ Date of Birth _____ School or College _____

● **ADDITIONAL INFORMATION**

Current School _____

Address _____

School Phone _____ Principal/Head _____

Previous school(s) applicant attended:

School _____ Grade(s)/Dates _____

Address _____

School _____ Grade(s)/Dates _____

Address _____

Has the applicant repeated or skipped a grade? Yes No If so, which? _____

How did your family learn about our school? _____

Family members who have attended SSSAS and their relationship to the applicant _____

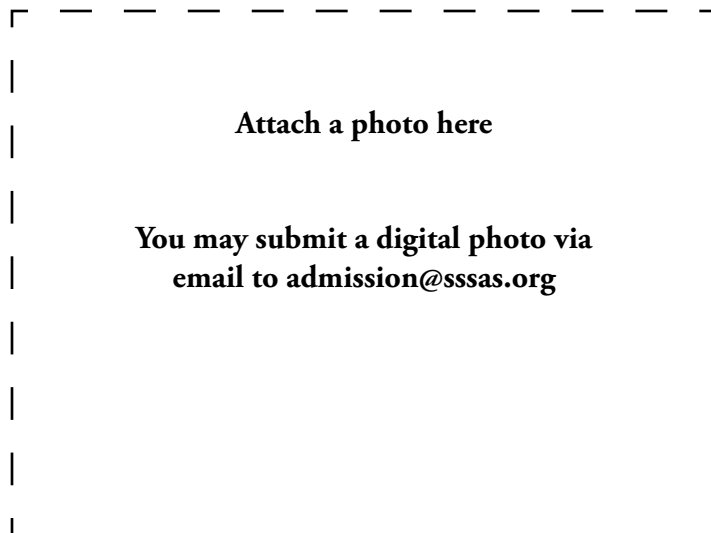
Has the applicant previously applied to SSSAS? Yes No If so, when? _____

Other schools which you are considering _____

Languages, other than English, spoken by the applicant at home _____

Check here if you would like financial aid information.

Signature _____ Date _____
Parent or Guardian



SSSAS RECOMMENDATION FORM

ENTERING GRADES JK - 1

Return Address: SSSAS Admission Office, 400 Fontaine Street, Alexandria, Virginia 22302

Please print and return completed form no later than January 12, 2012.

For parents: I hereby waive my right to access this recommendation and authorize the above-named person to provide an evaluation and all relevant information to the school for purposes of my child's application to attend the school.

Parent Signature _____ Date _____

Name of Applicant _____ Current Grade Level _____

Current School _____ Applying for Grade _____

For persons submitting recommendation: The school would appreciate your candid assessment of the applicant's abilities. Your recommendation will be kept confidential.

Name of Respondent _____ Grade/Course Taught _____

My relationship has been that of _____ I have known this student for _____ months/years.

Purpose: The items below ask for your sense of this student's social, physical, and pre-academic skill development. Please use the check boxes to show gradations within each category. This form provides one way of getting to know the child and is reviewed with the full awareness that young children are constantly changing and developing. Thank you for your thoughtful attention to this request.

SOCIAL DEVELOPMENT	Advanced for Age	Appropriate for Age	Needs Development	Not at Acceptable Level	Comments
Can be a friend					
Is supportive of peers					
Plays alone happily					
Cooperates at play					
Shares well					
Initiates play activities					
Has the capacity to lead					
Has the capacity to follow					
Is imaginative					
Uses material purposefully					
Is comfortable with adults					
Demonstrates self-control in class					
Demonstrates self-control on playground					
Responds positively to re-direction					
Exhibits sense of humor					
Seeks help when needed					
Respects property of others					
Exhibits courtesy and respect					
PHYSICAL DEVELOPMENT					
Small muscle control & development					
Large muscle control & development					
Speech development					

What frustrates this child? _____

PRE-ACADEMIC SKILL DEVELOPMENT	Advanced for Age	Appropriate for Age	Needs Development	Not at Acceptable Level	Comments
Is attentive					
Listens in a group					
Contributes to group discussions					
Follows directions					
Works cooperatively					
Demonstrates ability to focus on one task					
Completes tasks					
Respects classroom routines					
Transitions well					
Responds positively to constructive criticism					
Is curious					
Is willing to try new activities					
Is a self-starter					
Enjoys new challenges					
Exhibits problem-solving ability					
Expresses ideas well					

What are the first words that come to mind when describing this child? _____

If the child is applying to First Grade, please describe his/her development of beginning reading skills:

beginning math skills: _____

Personal characteristics: Please describe the child and include comments on the child's personality, maturity, confidence, assertiveness, humor, and degree of independence. We welcome any other information you think might be helpful. Please use a separate sheet of paper for further comments in any category, if needed.

Parental cooperation and involvement with the school (please describe): _____

Submitted by _____ Date _____

Phone number where we may reach you (_____) _____ Email _____

SSSAS RECOMMENDATION FORM

ENTERING GRADES 2-5

Return Address: SSSAS Admission Office, 400 Fontaine Street, Alexandria, Virginia 22302

Please print and return completed form no later than January 12, 2012.

For parents: I hereby waive my right to access this recommendation and authorize the above-named person to provide an evaluation and all relevant information to the school for purposes of my child's application to attend the school.

Parent Signature _____ Date _____

Name of Applicant _____ Applying for Grade _____

For persons submitting recommendation: The School would appreciate your candid assessment of the applicant's abilities. Your recommendation will be kept confidential.

Current School _____ I have known this student for _____ months/years.

Classroom Teacher or School Director: _____ Grade/Course Taught _____

Texts used _____

Purpose: We appreciate your cooperation in completing this form. Please be candid about this student's academic ability and motivation. We understand the difficulty in evaluating a student and are fully aware that children are constantly growing, changing and developing. This form is only one piece of the student's profile to be used in our assessment process, and it will not become a part of the student's permanent record. Thank you for your thoughtful attention to this request.

CHARACTER AND PERSONALITY TRAITS	Advanced for Age	Appropriate for Age	Needs Development	Not at Acceptable Level	Comments
Conduct					
Leadership					
Emotional maturity/stability					
Social relationship with peers					
Self-confidence					
Integrity					
Sense of humor					
Sense of responsibility					
Interaction with teachers/adults					
Participation in life of the school					
Creativity					
Respect for others					
Concern for others					
ACADEMIC TRAITS	Advanced for Age	Appropriate for Age	Needs Development	Not at Acceptable Level	Comments
Academic potential					
Academic achievement					
Self-motivation					
Effort/initiative					
Study habits/organization of work					
Intellectual curiosity					
Attention span					
Commitment to homework					
Ability to follow directions					
Ability to work independently					
Ability to work in a group					
Ability to express ideas orally					
Ability to express ideas in writing					
Attendance					
Participation in class					

What are the first words that come to mind when describing this student?

Please circle the words that you feel describe this student:

aggressive	confident	follower	irritable	over-protected	self-centered
anxious	conscientious	happy	manipulative	passive-resistant	self-disciplined
articulate	disobedient	helpful	motivated	perfectionist	shy
cheerful	honest	negative leader	positive leader	easily discouraged	
social	influential	organized	responsible	well-liked	

What frustrates this student? _____

Comments: We would appreciate additional comments and observations concerning this student's abilities, attendance, personal qualities, and special interests. We welcome any other information you think might be helpful in our understanding of this student.

Parental cooperation and involvement with the school (please describe): _____

Submitted by _____ **Date** _____

Phone number where we may reach you (_____) _____ **Email** _____

SSSAS RECOMMENDATION FORM

ENTERING GRADES 2-5

Return Address: SSSAS Admission Office, 400 Fontaine Street, Alexandria, Virginia 22302

Please print and return completed form no later than January 12, 2012.

For parents: I hereby waive my right to access this recommendation and authorize the above-named person to provide an evaluation and all relevant information to the school for purposes of my child's application to attend the school.

Parent Signature _____ Date _____

Name of Applicant _____ Applying for Grade _____

For persons submitting recommendation: The School would appreciate your candid assessment of the applicant's abilities. Your recommendation will be kept confidential.

Current School _____ I have known this student for _____ months/years.

Classroom Teacher or School Director: _____ Grade/Course Taught _____

Texts used _____

Purpose: We appreciate your cooperation in completing this form. Please be candid about this student's academic ability and motivation. We understand the difficulty in evaluating a student and are fully aware that children are constantly growing, changing and developing. This form is only one piece of the student's profile to be used in our assessment process, and it will not become a part of the student's permanent record. Thank you for your thoughtful attention to this request.

CHARACTER AND PERSONALITY TRAITS	Advanced for Age	Appropriate for Age	Needs Development	Not at Acceptable Level	Comments
Conduct					
Leadership					
Emotional maturity/stability					
Social relationship with peers					
Self-confidence					
Integrity					
Sense of humor					
Sense of responsibility					
Interaction with teachers/adults					
Participation in life of the school					
Creativity					
Respect for others					
Concern for others					
ACADEMIC TRAITS	Advanced for Age	Appropriate for Age	Needs Development	Not at Acceptable Level	Comments
Academic potential					
Academic achievement					
Self-motivation					
Effort/initiative					
Study habits/organization of work					
Intellectual curiosity					
Attention span					
Commitment to homework					
Ability to follow directions					
Ability to work independently					
Ability to work in a group					
Ability to express ideas orally					
Ability to express ideas in writing					
Attendance					
Participation in class					

What are the first words that come to mind when describing this student?

Please circle the words that you feel describe this student:

aggressive	confident	follower	irritable	over-protected	self-centered
anxious	conscientious	happy	manipulative	passive-resistant	self-disciplined
articulate	disobedient	helpful	motivated	perfectionist	shy
cheerful	honest	negative leader	positive leader	easily discouraged	
social	influential	organized	responsible	well-liked	

What frustrates this student? _____

Comments: We would appreciate additional comments and observations concerning this student's abilities, attendance, personal qualities, and special interests. We welcome any other information you think might be helpful in our understanding of this student.

Parental cooperation and involvement with the school (please describe): _____

Submitted by _____ Date _____

Phone number where we may reach you: (____) _____ Email: _____



ST. STEPHEN'S & ST. AGNES SCHOOL

PARENT REQUEST FOR RELEASE OF ACADEMIC RECORDS FOR GRADES JK-5

TO ALL PARENTS

Please fill in the information on the top of this form and submit it to the Guidance Counselor, Principal or Director of your child's current school for completion. All records must be received by January 12, 2012.

Name of Student _____
First Middle Last

Current Grade _____ Applicant for Grade _____

Current School _____ Phone (____) _____

I authorize the release of school records and teacher recommendations to St. Stephen's & St. Agnes School.

I understand that the recommendations are confidential and will not be made available for student or parent review.

Parental Signature _____ Date _____

TO THE SCHOOL

Please send the following records and information, which must be received by January 12, 2012:

JK/Kindergarten Applicants:

1. Any checklists, assessments, or parent-teacher conference notes for the student. Comments summarizing cognitive development and personal traits are appreciated. Whatever form of evaluation you use is acceptable.

1st-5th Grade Applicants:

1. A transcript of grades for the past year (2010-2011) and for the **current school year (2011-2012)** through December or January. **Please be sure to include the most recent report card.**

2. Scores of any standardized ability and achievement tests taken during the last two years.

3. Comments by the Guidance Counselor, Principal or Director about the applicant's academic characteristics and personal traits are appreciated.

If you have questions, do not hesitate to call 703-212-2705. Thank you for your assistance.

This form needs to be signed by a school administrator and the materials forwarded to:

St. Stephen's & St. Agnes School, Admission Office, 400 Fontaine Street, Alexandria, Virginia 22302

Administrator's Signature _____

Title _____ Date _____

AFFORDING A ST. STEPHEN'S & ST. AGNES SCHOOL EDUCATION

At St. Stephen's & St. Agnes School we are confident in our college preparation and the lifelong benefits of our program. At the same time, we are fully aware that an independent school education is a significant investment. A number of options are available to help you meet the cost of St. Stephen's & St. Agnes School.

Tuition for 2011-2012:

Junior Kindergarten:	\$22,455
Grades Kindergarten through 2:	\$25,139
Grades 3 through 5:	\$25,200
Grades 6 through 8:	\$27,463
Grades 9 through 12:	\$29,582

Additional fees are specified on the "Tuition and Fees" booklet available in the Admission Office.

Payment Plans:

The Business Office works closely with families to help them budget annual tuition and fees. To assist families in managing payments, we offer flexible plans ranging from discounts for prepayment to extended monthly payments.

Financial Aid:

Financial aid is based on financial need as determined by the School & Student Service for Financial Aid (SSS). For 2011-2012, St. Stephen's & St. Agnes School has allocated \$3.8 million to 235 students, representing 21% of the student body. Grants range from 10% to 90% of the total tuition.

Financial aid is not available for the Junior Kindergarten program.

Application forms are available in the Admission Office and are **due by February 15, 2012**. Financial aid decisions are mailed in mid-March. Grants are based on need and are made independently of admission decisions.

A St. Stephen's & St. Agnes School education brings significant returns on your investment throughout your child's life. This financial decision requires each individual family to address its personal needs and priorities. This shared experience is a unifying factor among the parents within the St. Stephen's & St. Agnes School community. During your visit to our campus, we encourage you to ask us for more information about how you can make this opportunity a reality for your child and a financial possibility for your family.

Accreditations & Memberships:

Accredited by the Virginia Association of Independent Schools (VAIS)
Member of the National Association of Independent Schools (NAIS)
Member of the Independent Education (IE)
Member of the National Association of Episcopal Schools (NAES)
Member of the Council for Advancement and Support of Education (CASE)
Member of the Educational Records Bureau (ERB)
Member of the Secondary School Admission Test Bureau (SSATB)
Member of the Mid-Atlantic Episcopal Schools Association (MAESA)
Member of the National Association of College and Admissions Counselors (NACAC)
Member of the regional Potomac and Chesapeake Association of College and Admissions Counselors (PCACAC)

DIRECTIONS TO ST. STEPHEN'S & ST. AGNES SCHOOL

Lower School Campus
 Grades JK-5
 400 Fontaine Street
 Alexandria, Virginia 22302

Middle School Campus
 Grades 6-8
 4401 West Braddock Road
 Alexandria, Virginia 22304

Upper School Campus
 Grades 9-12
 1000 St. Stephen's Road
 Alexandria, Virginia 22304

Directions:

- From Shirley Highway (I-395) take Exit 5 King Street East (Route 7).
- At the fifth traffic light, bear left onto West Braddock Road.
- At the second traffic light, turn left onto Fontaine Street. The School entrance is at the opposite end of Fontaine Street.

Directions:

- From Shirley Highway (I-395) take Exit 4 Seminary Road East. Follow Seminary Road for half a mile.
- At the fourth traffic light, turn left onto Howard Street (opposite Alexandria Hospital). Follow Howard to West Braddock Road.
- Turn left onto West Braddock and then immediately right onto the campus.

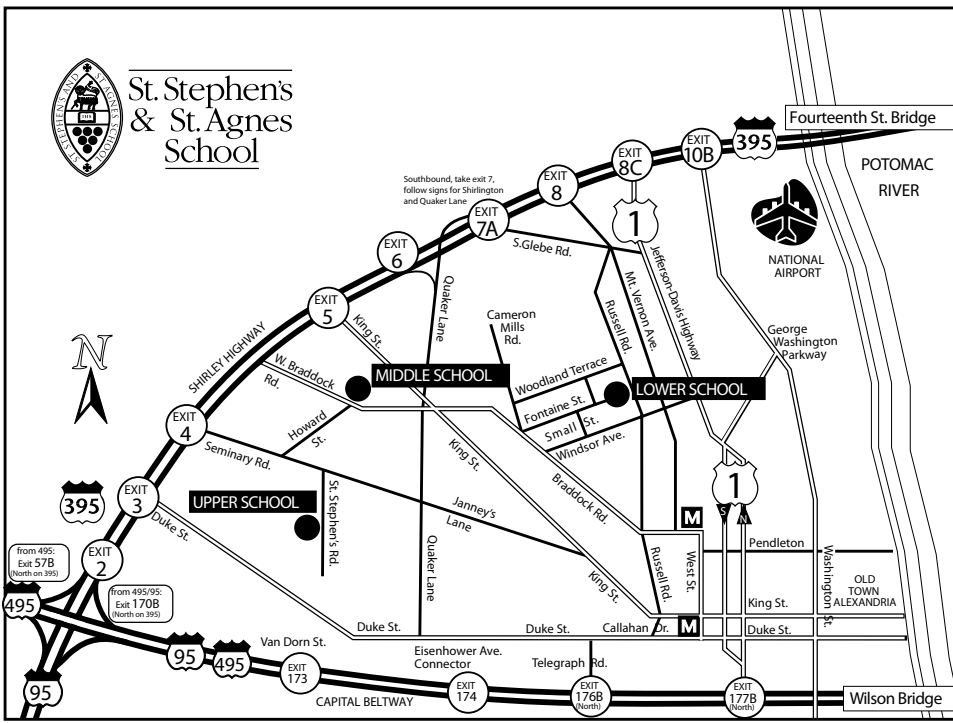
Directions:

- From Shirley Highway (I-395) take Exit 4 Seminary Road East. Follow Seminary Road for about one mile.
- At the fifth traffic light, turn right onto St. Stephen's Road. The campus will be on your right about one quarter mile up the road.

TRANSPORTATION AT ST. STEPHEN'S & ST. AGNES SCHOOL

During the school year, St. Stephen's & St. Agnes School provides the following transportation and information:

- Free morning and afternoon shuttles between our Lower, Middle and Upper School campuses
- Free morning and afternoon shuttles to and from the King Street metro station
- One-way or round trip bus service for an additional fee
- Student zip code lists to help current families form car pools



We offer seven different bus routes:

- 1) Dumfries-Woodbridge-Lorton-Kingstowne Route
- 2) Fairfax-Annandale, Falls Church Route
- 3) Old Town-Mt. Vernon Route
- 4) Maryland Route
- 5) Burke-Springfield Route
- 6) Reston-Vienna-McLean Route
- 7) Washington, DC-Arlington Route

Transportation Questions? Please contact our Transportation Department at 703-212-2810.